Board of Trustees

Governance and Nomination Committee
October 21, 2025, 1:15 p.m.
Minutes

President's Boardroom, Horace Mann Center

A live stream of the meeting for public viewing will also take place at the following link: https://www.westfield.ma.edu/live

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MEMBERS PRESENT: Committee Chair Melissa Alvarado, Vice Chair Theresa Jasmin and Trustees: Chris Montemayor, Michael O'Rourke, William Reichelt and Board Chair Ali Salehi, ex-officio member

MEMBERS PARTICIPATING REMOTELY: Secretary Tessa Lucey

Also present were Westfield State University President, Dr. Linda Thompson.

Committee Chair Alvarado called the meeting to order at 1:15 PM and a roll call was taken of the committee members participating as listed above. It was announced that the meeting was being livestreamed and recorded.

> **MOTION** made by Trustee Jasmin, seconded by Trustee O'Rourke, to approve the minutes of the June 11, 2025 meeting. There being no discussion, and a roll call vote, **motion passed.**

Strategic Plan and Institutional KPIs

- Reminder that KPIs will be reviewed every six months.
- Integrated into committee reports.

Board of Trustee Committee Structure

- Goal is to reduce the number of committees to allow for more focused discussions.
- Current structure of eight committees will be reduced to four: Finance and Audit, Student Success and Learning, University Success, and Executive Committee.
- Aligns with the strategic plan.
- The committee discussed which topics to present and which committee would handle them.
- The Board did not vote to accept the committee structure. It will be voted on in the December meeting.

Board and University Policy Assignment

- Not discussed.

AGB Annual Conference

- Due to significant costs, board members will not attend the AGB Annual Conference in Colorado next year. The conference fees and travel expenses were deemed too high.
- The Assistant to the Board of Trustees will attend the Board Professional Conference and report back.

There being no further business,

> **MOTION** made by Trustee Jasmin, seconded by Trustee O'Rourke, to adjourn.
> **Roll call vote, passed motion unanimously.**

Meeting adjourned at 1:51 PM.

Attachments:

a. June 11, 2025 Minutes
b. Motion – Board Restructure
c. WSU Revised Committee Structure

Secretary's Certificate

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Westfield State University Board of Trustees Governance and Nomination Committee meeting held on October 21, 2025.

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Tessa Lucey, Secretary Date