



Board of Trustees

Audit Committee

June 11, 2025

8:30 a.m.

Conference Rooms A&B, University Hall

Committee Members: Chair Theresa Jasmin, Vice Chair William Reichelt, Secretary Michael O'Rourke, Melissa Alvarado, Tessa Lucey, Dr. Gloria Williams

A live stream of the meeting for public viewing will also take place at the following link: <https://www.westfield.ma.edu/live>

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| 1. Call to Order | Committee Chair Jasmin |
| 2. Approval of Minutes | |
| a. April 22, 2025 | Committee Chair Jasmin |
| 3. Items for Action | |
| a. Motion – Audit Committee Charter | Committee Chair Jasmin |
| b. Motion – Reporting Violations of Laws, Rules or Regulations (Whistleblower) Policy (0440) | Melinda Phelps |
| c. Motion – Anti-Bullying, Mobbing, and Harassment Policy (1340) | Melinda Phelps |
| 4. Items for Discussion | |
| a. Financial Audit Services for FY25 (Planning Presentation) | WithumSmith & Brown, PC |
| b. Internal Audit Update – Building Security | Boston Consortium Internal Audit |
| c. Enterprise Risk Management Update | Sam Lemanski |
| 5. Adjournment | Committee Chair Jasmin |